![Pratham International logo]

JOB DESCRIPTION

Measurement, Monitoring, and Evaluation (MME) Associate/Sr. Associate

About Pratham International

Pratham International is a US 501(c)(3) established to support learning innovations for children and youth in contexts across the globe. Pratham's mission is supporting every child in school and learning well and equipping youth for their entry into the world of work and earning. Pratham Education Foundation has developed several innovative and evidence-based programs that are being implemented in India such as Teaching at the Right Level (TaRL) and Annual Status of Education Report (ASER). Pratham International enables adaptation and spread of such proven and scalable solutions through programming and technical assistance tailored to local country contexts.

Description of Role

The Research and Learning Associate will oversee research activities under the learning agenda for Pratham International's TaRL and other interventions. This includes working to design and manage research and evaluations applying quantitative, qualitative, and mixed-method approaches. The role also provides an excellent opportunity to work with the leadership to create the learning agenda for the organisation. This role is best suited for individuals who are motivated to use data to improve the learning outcomes of children and to create evidence of the same, globally.

Major roles and responsibilities

1. **Design and Implement Research Plans**
   - Support in the creation and refining of study designs and operational plans in consultation with overall stakeholders.
   - Define the research design, budget, and tools required for effective data collection and analysis.
   - Draft and submit IRB application (i.e., introduction, literature review, sampling method, budget, consent forms, attach CVs, etc.).
   - Conduct background research, scoping, and secondary research to inform program design and research activities.
   - Support the field mentoring and learning activities, including planning and

logistics for field visits.

2. **Data Management and creation processes**
   - Prepare all research materials, including questionnaires, surveys, and other data collection tools, ensuring alignment with program needs.
   - Oversee data collection processes, ensuring quality control and accuracy at each stage of learning studies or research
   - Analyse data from assessments, surveys, and implementation to extract actionable insights that guide program improvements.
   - Lead or conduct data collection efforts, including regular high-frequency checks to ensure data quality.
   - Set up standardised processes and systems for effective data collection and monitoring.

3. **Knowledge Sharing, Fundraising, and Stakeholder Engagement**
   - Assist in fundraising efforts, helping to develop proposals and justify funding needs. b. Produce/Co-produce blogs, research papers, and presentations for conferences to communicate program insights and increase visibility.
   - Share findings with internal and external stakeholders, supporting evidence-based, data-driven decision-making.
   - Support the development of a learning agenda and continuous improvement processes for the organisation.

4. **Build technical capacity both internal and external**
   - Regularly assess the technical capacity of partners' measurement and monitoring teams to ensure sustainability.
   - Conduct capacity-building sessions, workshops, and training to strengthen technical skills internally and externally within the program and partner teams.
   - Train and support partner organisations in research methods, including qualitative techniques (e.g., interviews, focus groups), data collection, and data analysis.
   - Conduct training/workshops to administer the study Create resources (documents, videos, etc.) for ongoing capacity-building efforts.

5. **Miscellaneous**
   - Collaborate with program teams to develop learning questions that align with program goals.
   - Stay updated on relevant government policies, recent initiatives, and programs in countries directly supported.
   - Perform other tasks as the manager assigns, ensuring flexibility and responsiveness to program needs.

Required Qualifications, Skills and Experience
- Master's degree with at least 2 years of work experience or Bachelor's degree with at least 3 years of work experience in an analyst or similar position
- Strong data analysis skills with proven experience working with data software, including data collection, analysis, and visualisation platforms, like STATA/R, Kobo Collect, Survey CTO, and Advanced Excel Power BI/ Tableau)
- Excellent communication skills in English, including writing, conversing, and presenting.
- Experience working with econometric and program evaluation techniques
- Self-starter with an attitude to get the job done
- Strong interpersonal skills to work in cross-cultural settings
- Willingness to travel frequently and flexibly to low-and-middle-income countries including emergency areas
- Passionate about improving children's learning through excellent data use

Desired Qualifications, Skills, and Experience
- Experience working in the development and/or education sector with the government as a stakeholder
- Prior work experience in research and policy labs
- Ability to communicate in Spanish and French is preferred

Employment Details

- **Contract Type:** Full-time employment
- **Reports to:** MME Manager
- **Duty station:** Delhi/Mumbai with frequent travel to other operational countries. Other locations can be considered based on the alignment, with a timezone difference of ±5hours to India.
- **Work format:** Hybrid
- **Starting date:** January 2025

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To Apply

Please fill the form [here](#) with your CV (no more than 2 pages) and a cover letter (1 page) by the 1st of December 2024. For any queries, please reach out to us at education@prathaminternational.org.